



PO Box 490 WINDSOR NSW 2756.

Website: www.sydneydressage.wix.com/website

Email: sydneydressage@bigpond.com

MINUTES OF ANNUAL GENERAL MEETING

Date: 27 January 2015.

Venue: Richmond Club Ltd, Cnr East Market & Francis Streets, RICHMOND NSW 2753.

Meeting Opened: 6.06pm

Directors Present: Mary Houghton, Julie Jones, Miranda Coulson, Elizabeth Englert.

Apologies: Jo Gunn, Rebecca Andrews.

Members/visitors present: Vivi Sirola-Lee, Patricia Wrigley, Meeri Lee.

PRESIDENT'S WELCOME

The President, Mary Houghton welcomed all attendees to the meeting, in particular Vivi Sirola-Lee and Patricia Wrigley who are interested in taking up a position on the Executive Committee.



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CONFIRM MINUTES OF THE ANNUAL GENERAL MEETING OF 28 January 2014.

These minutes were distributed to all members of the Committee and all members of the Club prior to this Annual General Meeting.

Julie Jones moved that these minutes be confirmed. Miranda Coulson seconded the motion. Motion carried.

COMMITTEE REPORTS ON CLUB ACTIVITIES HELD IN 2014.

President's Report

This report is tabled and forms Annexure 1 to the Minutes of the Annual General Meeting 27 January 2015. The highlights of this report include:

Mary Houghton praised the efforts of the Committee for supporting her decision to cancel the August 2014 competition.

- **Election of two ordinary (directors) committee members – [clause 24(a) Constitution. Please note proxy voting is not allowed.**
- **Annual Financial Statement submitted to members Special Business.**
- **Close.**

ELECTION & APPOINTMENT OF DIRECTORS

Five committee positions have become vacant. The first two positions have become vacant because of the resignations of Krystina Burdekin (2 June 2014) and Claire Seidl (26



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September 2014). The next three positions have become vacant due to clause 15.4 of the Sydney Dressage Inc. Constitution.

Formal nominations were received by Ms Mary Houghton, Mrs Elizabeth Englert and Dr Miranda Coulson for re-election to their positions.

The Committee interviewed Vivi Sirola-Lee and Patricia Wrigley and was satisfied as to their suitability to take up Directorships on the Committee. The Committee appointed Vivi Sirola-Lee and Patricia Wrigley Directors under clause 16.1 of the Sydney Dressage Inc. Constitution.

Mary Houghton explained the responsibilities of a Director to Vivi Sirola-Lee and Patricia Wrigley. Even though Patricia Wrigley showed her interested in becoming Treasurer, Mary Houghton indicated that there is an unofficial policy that the job of Treasurer would not be passed down until an incumbent had been a Director for 3 months.

Mary Houghton also indicated to the new Directors that they will be expected to assist at the Club's dressage competitions run throughout the year.

The 2015 COMMITTEE now comprises:

MARY HOUGHTON, President and Treasurer.

JULIE JONES, Vice-President.

ELIZABETH ENGLERT, Secretary and Public Officer



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MIRANDA COULSON, Ordinary Director

JOHANNA GUNN, Ordinary Director

VIVI SIROLA-LEE, Ordinary Director

PATRICIA WRIGLEY, Ordinary Director

ANNUAL FINANCIAL STATEMENT - [Section 48 Associations Incorporation Act 2009 and clause 24(a) Sydney Dressage Inc. Constitution.] (Annexure 2)

Treasurer's Report

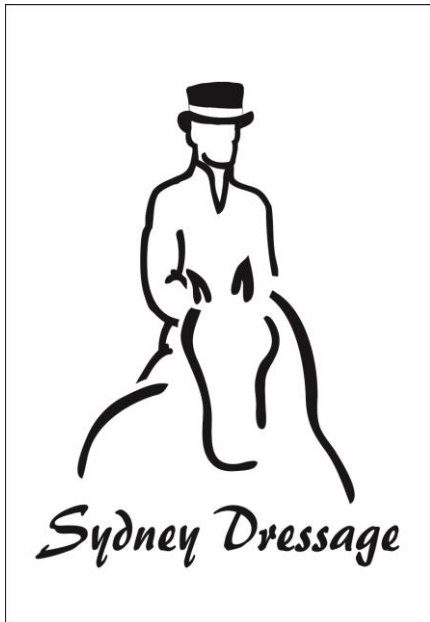
Mary Houghton indicated that the Club is in a healthy position and that it only had to have a small profit. The Club remains financially liquid.

Of note: The Club paid out \$1,700.00 for HOTY prizes. \$250.00 cash was paid to each HOTY winner and \$100.00 to a reserve HOTY.

The documents that constitute the Annual Financial Statement include:

- (a) Treasurer's Report 2014, dated 22 January 2015; [Annexure 2(a)]
- (b) Balance Sheet as at December 2014, dated 25 January 2015; [Annexure 2(b)] and
- (c) Profit and Loss Sheet 2012 to 2014, [Annexure 2(c)].
- (d) Reconciliation Report, dated 26 January 2015 [Annexure 2(d)]

Julie Jones moved to approve the financials. Miranda Coulson seconded. Motion carried.



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SPECIAL BUSINESS (Elizabeth Englert)

In relation to the submission of the Annual Summary of Affairs to the NSW Department of Fair Trading:

Mary Houghton moved that: *“I move that the Annual Summary of Affairs 2014 be confirmed as a true record of the financial position of Sydney Dressage Inc., from 1 January 2014 to 31 December 2014 and that the Public Officer submit the statement to the NSW Department of Fair Trading within one month of the date of this annual general meeting.”*

Seconded by Julie Jones. Motion carried.

GENERAL BUSINESS – Mary Houghton clarified the situation concerning the defibrillator.

TIME THE MEETING CLOSED.

6.35pm.